

Bel Aire Elementary

2021 Summer 305 Faculty and Staff Handbook



Yolanda Oliu
Principal

Monica Maza
Assistant Principal

Summer 305
June 28th – July 30th, 2021

2021 Summer 305 Parent and Student Handbook

PROGRAM INFORMATION AND GUIDELINES

Instructional Days and School Hours

- All students will attend 24 instructional days of summer starting from June 28th through July 30th, 2021.
- The hours of instruction are from 8:30 am – 1:50 pm.
- Students should not be on campus any earlier than 7:45 am each morning.

Student Attendance

- Attendance is mandatory for enrolled students.
- Vacations are not approved absences.
- Any student attending summer services who accumulate two or more unexcused absences are subject to withdrawal from the summer session.

Student Conduct

- Students must follow the Miami-Dade County Public School's Code of Student Conduct.
- Students who commit a Level II infraction will become ineligible to continue participating in summer school.

Arrival and Dismissal

- Arrival
The arrival gate will open daily at 7:30 am. All students will enter the school using the front gate. The security monitor will ensure all students are wearing a proper mask. All students will wait in the cafeteria and will be encouraged to have breakfast. Supervision will be provided in the cafeteria from 7:45 am to 8:30 am.
- Dismissal
The dismissal gate will open daily at 1:50 pm. All students will exit the school using the front gate. All students are expected to wait for their bus/parent behind the assigned cone while maintaining social distance and looking out for their bus/vehicle.
Bus: Front of the school
Parent Drop-Off and Pick-up: Bel View Drive
Summer Camp: Students will be escorted to their camp classroom
- Inclement Weather Dismissal
Dismissal will run as a regular dismissal; however, please expect some delays.
- M-DCPS Bus
Students who are eligible for transportation will have transportation provided. An M-DCPS bus will be available to pick your child up from their home school/assigned AM Stop and drop them off at Bel Aire Elementary. The bus will also return your child to their home school/assigned PM Stop at the end of the day. Please see the chart below for the bus information.

South Miami Heights Elementary

ROUTE # 5055			
AM Pick-Up Time	AM Pick-Up Location	AM Drop-Off Time	AM Drop-Off Location
7:52 am	South Miami Heights ES	8:05 am	Bel Aire ES
PM Pick-Up Time	PM Pick-Up Location	PM Drop-Off Time	PM Drop-Off Location
1:57 pm	Bel Aire ES	2:12 pm	South Miami Heights ES

Bel Aire Elementary

ROUTE # 5059			
AM Pick-Up Time	AM Pick-Up Location	AM Drop-Off Time	AM Drop-Off Location
Times Vary	AM Stops Vary	8:05 am	Bel Aire ES
PM Pick-Up Time	PM Pick-Up Location	PM Drop-Off Time	PM Drop-Off Location
1:57 pm	Bel Aire ES	PM Stops Vary	PM Stops Vary

Visitors

- In an effort to ensure the safety and security of our students and staff and per the District's guidelines to provide a "Safe Learning Environment", no one is allowed in the building during school hours. Parents/guardians, who have scheduled conferences or any other school-related matters, must report to the main office to sign-in and receive assistance from the office staff.

Breakfast

- All students will be provided free breakfast from 7:45 am to 8:20 am each morning.

Lunch

- All students will be provided free lunch. Lunch time varies for each grade level.

Dress Code

- Students are expected to wear their **home school uniforms top**; the dress code is strictly enforced. Students must wear closed-toe shoes at all times. No sandals are permitted. We expect all of our students to be neat, clean and proud of their personal appearance.

Emergency Contact Card

- The school must have a complete and current **Emergency Student Data Form** on file. The form is important in the event an emergency or medical concerns arise where parent/guardian must be contacted. The M-DCPS Policy regarding early dismissal will be strictly enforced. The card must reflect the person(s) authorized to pick up your child. **Picture identification must be presented to the school official when signing your child out.** If there is no Emergency Student Data Form on file, the school site will not release your child.

Illness

- If your child is sick, please do NOT send him/her to school. In the event a child is sick, he/she will be screened by the school's nurse, the parent will be contacted, and the child must be picked-up immediately.

Medication

- Students may not possess any form of medication on school grounds. If a student must take medication during the school day, the parent must submit an Authorization for Medication Form to the main office. This form must be completed by the child's doctor and returned to the main office.

Personal Property

- Toys, games, nor electronic devices are permitted. If these items are brought and/or utilized during school hours, it will be confiscated and returned to the child's parent/guardian. The school will not be responsible for the loss or damage of any such items.

Administration of the Alternative Assessment for Grade Three Promotion (AAGTP)

- The administration of the Alternative Assessment for Grade 3 Promotion will be administered to eligible students ONLY on Wednesday, July 28, 2021. Please ensure that your child has a good night's rest, eats a healthy breakfast, and reports to school on time.



Bel Aire Elementary School

2021 Summer 305 Parent and Student Handbook Receipt

I, _____, parent of _____,
Name of Parent **Name of Student**

have read and reviewed the 2021 Summer 305 Parent and Student Handbook.

I fully understand all the set guidelines and expectations for the success of my child.

I have also completed and/or updated the Emergency Student Data Form and informed my child's teacher how my child(ren) go(es) home.

Student Signature

Date

Parent Signature

Date

Please return the completed form to your child's teacher by July 6, 2021.